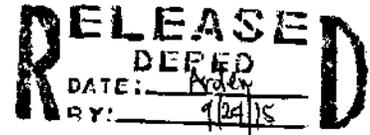




Republic of the Philippines



Region I  
DIVISION OF CITY SCHOOLS  
Dagupan City



**MEMORANDUM**

To : **School Heads (Public Elementary & secondary Schools)**

From : *J. Bravo*  
**FROSERFINA J. BRAVO**  
**OIC-Schools Division Superintendent**

Date : **September 24, 2015**

Subject: **Installation or Updating of Transparency Board**

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In view of the Audit Observation Memorandum of the Commission on Audit dated September 18, 2015, and as per Sec. 28 of General Appropriations Act (GAA) FY 2015 and Sec. 2 of R. A. 9485 known as Anti – Red Tape Act of 2007, **ALL** schools shall install and update a transparency board where the following must be posted:

- a. Total MOOE received by the school
- b. Itemized expenditure of school MOOE
- c. Other resources of funds aside from MOOE
- d. Invitation to Bids/ Request for Submissions of Quotations;
- e. Notice of Awards (Procurement of Goods)

Furthermore, said transparency board shall be installed in conspicuous strategic place within the school to enable stakeholders to be informed of the information posted therein.

For information and strict compliance.