

Republic of the Philippines



DepEd
DEPARTMENT OF EDUCATION
Region I
DIVISION OF CITY SCHOOLS
Dagupan City

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BY: [Signature]

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NOTICE

Follow-up on the Submission of Action Researches Proposals and Final Write-up & Call for Action Research Proposals (2nd Batch)

In view of Division Memorandum No. 94 s. 2015 entitled **Orientation on BERF (Basic Education Research Fund) and Updates on Action Research Writing:**

1. Please be reminded of the following timelines in the conduct of action researches.

Activity	Target Dates
Re-writing of the Proposals from 2002 DepEd Format to BERF Format	November 2015-March 4, 2016 Deadline: March 4, 2016
Submission of Action Research Final Write-up	Deadline: March 11, 2016
Presentation of Research Findings	To be announced later

2. The Division adopts the policy that all researches to be conducted shall follow the **BERF (Basic Education Research Format)** based on DepEd Order No. 43 s. 2015
3. Submit **2 copies** to the Division thru the Office of SDS, Attention: SGOD-Planning and Research Unit, **one (1) week** before the scheduled presentation.
4. First Batch submitters are required to submit their proposal before April 15, 2016 to the DepEd-ROI, Policy, Planning and Research Division (PPRD), San Fernando City, La Union, covering a larger scope of study (e.g. from classroom-based study to school or from school wide to district-wide).

For your information and guidance.


FROSERFINA J. BRAVO
Schools Division Superintendent 