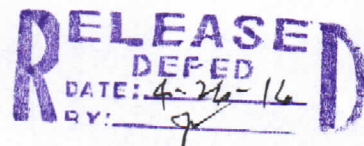




Region I
DIVISION OF CITY SCHOOLS
Dagupan City

Division Memorandum No. 60 s. 2016



TO: Public Secondary School Heads
ICT Coordinators
School Paper Advisers
Division Personnel
All others concerned

FROM: **FROSERFINA J. BRAVO**
Schools Division Superintendent,
DepEd Dagupan City Division

SUBJECT: **Participation to the Division Training Workshop on Visual Graphics Design**

DATE: April 25, 2016

1. The Division of Dagupan City will conduct a Division Training Workshop on Visual Graphics Design on May 6-8, 2016 at the University of Pangasinan.
2. The training aims to provide opportunity for teachers to update themselves with the latest knowledge in technology particularly in Visual Graphic Design, Journalism, Communication and Digital Arts.
3. Participants shall consist of the following:

School Paper Advisers from Secondary Level (Eng & Fil)			
ICT Teachers from Secondary Level (T.L.E.)			
Division Office Personnel (15 persons)			
2	School Paper Advisers from each		
	Secondary School (Filipino)	=	16
2	School Paper Advisers from each		
	Secondary School (English)	=	16
1	ICT Teacher from each		
	Secondary School (T.L.E.)	=	8
15	Division Personnel	=	15
55	Maximum Participants		55

4. There will be no registration fee to be collected from the attendees to this training; however, travelling expenses will be charged against the MOOE, school publication and other school funds, subject to usual COA auditing procedures.
5. Enclosed is the training matrix for the Division Training Workshop on Visual Graphics Design.
6. Immediate and wide dissemination of this Memorandum to all concerned is desired.


FROSERFINA J. BRAVO
Schools Division Superintendent,
DepEd Dagupan City Division



Division of City Schools
Dagupan City

TRAINING MATRIX

Division Training Workshop on Visual Graphics Design
University of Pangasinan, Arellano St., Dagupan City
May 6 - 8, 2016

Time	Day 1 – May 6, 2016 (Friday)	Time	Day 2 – May 7, 2016 (Saturday)	Time	Day 3 – May 8, 2016 (Sunday)
8:00 – 8:30	Registration & Checking of Attendance	8:00 – 8:30	Registration & Checking of Attendance	8:00 – 8:30	Registration & Checking of Attendance
8:30 – 9:30	Opening Program	8:30 – 9:00	Review & Unfreezing Activities	8:30 – 9:00	Review & Unfreezing Activities
9:30 – 10:45	Lecture 1: Making the most of Written and Oral Communication Skills Through Technology Integration.	9:00 – 10:30	Lecture 1: Adobe In-Design	9:00 – 10:30	Lecture 1: MS Publisher
10:45 – 11:00	Health Break	10:30 – 10:45	Health Break	10:30 – 11:00	Health Break
11:00 – 12:00	Lecture 2: PREZI Presentations	10:45 – 12:00	Lecture 2: Digital Drawing	11:00 – 12:00	Lecture 2: Movie Maker Videos
12:00 – 1:00	Lunch Break	12:00 – 1:00	Lunch Break	12:00 – 1:00	Lunch Break
1:00 – 2:15	Lecture 3: Visual Graphics Design Concepts	1:00 – 2:30	Workshop Activity 2	1:00 – 3:00	Workshop Activity 4 and 5
2:15 – 2:30	Health Break	2:30 – 2:45	Health Break	3:00 – 3:15	Health Break
2:30 – 4:00	Lecture 4: Digital Photography	2:45 – 4:00	Lecture 3: Adobe Photoshop	3:15 – 4:15	Submission & Presentation of Outputs
4:00 – 4:45	Workshop Activity 1	4:00 – 4:45	Lecture 4: Animation	4:15 – 4:45	Awarding of Certificates
4:45 – 5:00	Announcements / Reminders	4:45 – 5:00	Announcements / Reminders	4:45 – 5:00	Closing Remarks

Prepared by:

DIVISION PLANNING COMMITTEE:

PAUL MICHAEL P. FELSTEAD
Organizer / Over-all Coordinator /
Over-all Chairman

Advisers:

MEDARLO V. DE LEON
Principal IV, Boman Buquig National High School

DIOSDADO I. CAYABYAB, Ph.D.
Education Program Supervisor, T.L.E.

Consultants:

REYNANTH INFANTE
ICT Officer

LOURDES D. SERVITO, Ed. D.
Assistant Schools Division Superintendent

FROSERFINA J. BRAVO
Schools Division Superintendent