



Department of Education  
Region I  
**DIVISION OF CITY SCHOOLS**  
Burgos Street, Dagupan City  
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**RELEASED**  
DEPED  
DATE: 05-07-16  
BY: [Signature]

Division Memorandum No. 64 s. 2015

To: **Chief Education Supervisors, & Staff, SGOD & CID**  
**Public Schools District Supervisors**  
**School Heads (Elementary & Secondary) Recipients of DCP Batches 29 - 33**  
**All Others Concerned**

From: *FJM*  
**FROSERFINA J. BRAVO**  
Officer-in-charge  
Schools Division Superintendent *[Signature]*

Subject: **DIVISION ORIENTATION/BRIEFING CUM WORKSHOP OF RECIPIENT PUBLIC ELEMENTARY AND SECONDARY SCHOOLS UNDER DCP BATCHES 29, 30, 31, 32 AND 33**

Date: **April 28, 2016**

1. The Information and Communications Technology Services (ICTS) is currently facilitating the deployment of computer packages to public elementary and secondary schools through the DepEd Computerization Program (DCP) Batches 29, 30, 31, 32 and 33 and the Division of City Schools Dagupan City has 37 recipients to the said computer packages (see attachment).

2. DepEd Dagupan shall conduct an ORIENTATION/BRIEFING CUM WORKSHOP OF RECIPIENT PUBLIC ELEMENTARY AND SECONDARY SCHOOLS UNDER DCP BATCHES 29, 30, 31, 32 AND 33 on May 16-17, 2016 at the Abong na Alumni, Dagupan City National High School.

3. The said orientation aims to:

- Orient the recipient schools about the counterpart requirements needed prior to the delivery of the computer packages;
- Orient the recipient schools on the guidelines for the inspection and acceptance of the computer packages and
- Generate feedback on how to improve office productivity;
- Enlist their commitment and participation to agreed activities and timelines.

4. Participants to the said orientation are:

**Day 1 – School Head of the recipient school**

**Day 2 – School ICT/Property Custodian**

5. Immediate dissemination and compliance to this Memorandum is enjoined.



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### List of Recipient Schools for DCP BATCHES 29, 30, 31, 32 AND 33

1. 102149 Juan L. Siapno ES
2. 102150 Lucao ES
3. 102151 Malued Elementary School and Special Science Elementary School
4. 102152 West Central ES I
5. 102153 West CES II
6. 102154 Bacayao Sur ES
7. 102155 Caranglaan ES
8. 102156 Pascuala G. Villamil ES
9. 102157 East Central IS
10. 102158 Lasip Grande ES
11. 102159 Mangin-Tebeng ES
12. 102160 Pogo-Lasip ES
13. 102161 Tambac ES
14. 102162 BLISS ES
15. 102163 Bolosan ES
16. 102164 Federico N. Ceralde IS
17. 102165 Bonuan Buquig ES
18. 102166 Leon-Francisco Maramba ES
19. 102167 Victoria Q. Zarate Elementary School
20. 102168 Gen. Gregorio del Pilar ES
21. 102169 Mamalingling ES
22. 102170 North Central Elementary School
23. 102171 Sabangan ES
24. 102172 Salisay Elementary School
25. 102173 T. Ayson-Rosario ES
26. 102174 Calmay ES
27. 102175 Carael ES
28. 102176 Lomboy ES
29. 102177 Pantal ES
30. 102178 Pugaro IS
31. 102179 Salapingao ES
32. 102180 Suit Elementary school
33. 102181 Juan P. Guadiz ES
34. 152501 Tebeng ES
35. 300367 Bonuan Buquig NHS
36. 300368 Dagupan City NHS
37. 300371 Judge Jose de Venecia, Sr. MNHS

**DIVISION ORIENTATION/BRIEFING CUM WORKSHOP OF RECIPIENT PUBLIC ELEMENTARY AND  
SECONDARY SCHOOLS UNDER DCP BATCHES 29, 30, 31, 32 AND 33**

**May 16-17, 2016 | Abong na Alumni, DCNHS**

<b>Time</b>	<b>Day 1 (May 16, 2016)</b>	<b>Day 2 (May 17, 2016)</b>
7:00-8:30 AM	Registration	Registration
8:30-9:00 AM	Opening Program Welcome Remarks  Mdm. Eryl G. Dataro Principal IV, DCNHS  Inspirational Message  Mdm. Froserfina J. Bravo Schools Division Superintendent  Dr. Lourdes D. Servito Asst. Schools Division Superintendent	Opening Program
9:30 – 10:00 AM	Orientation Objectives  COA Updates on DCP and DICP (Mdm. Maria Aurora C. Ignacio)	Orientation Objectives  Data Governance and Information Systems  ICT4E Strategy (4 Pillars) Relevance of ICT Literacy for Teachers, encouraging the maximization of the DCP for teaching & learning
10:00 – 10:30 AM	Morning Break	Morning Break
10.30 – 11.50 AM	The DCP Process & Checklist of DCP Processes Functions of personnel involved in the DCP DCP packages Counterpart requirements School Readiness Checklist	The DCP Process & Checklist of DCP Processes Functions of personnel involved in the DCP DCP packages Counterpart requirements School Readiness Checklist
11:50 – 1:00 PM	Lunch Break	Lunch Break
1:00 – 1:15 PM	Ice breaker	Ice breaker
1:15 – 3:00 PM	DO 5, s. 2010 - Guidelines on Inspection of DepED Deliveries  (Ms. Clarita F. Tamayo)	DO 5, s. 2010 - Guidelines on Inspection of DepED Deliveries  (Ms. Clarita F. Tamayo)
3:00 – 3:15 PM	Working Break	Working Break
3:00 – 4:00 PM	Workshop on forms & Checklists	Workshop on forms & Checklists
4:00 – 5:00	Activity Feedback Recap of Day 1 Preparations for Day 2	Closing program