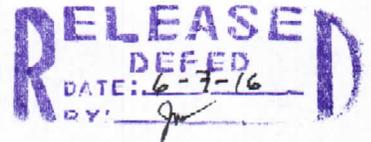




Department of Education
Region I
DIVISION OF CITY SCHOOLS
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MEMORANDUM No. 83, Series of 2016

TO : **ALL PRIVATE AND PUBLIC SCHOOL HEADS**

FROM : *J. Bravo*
FROSERFINA J. BRAVO
OIC, SDS *J*

RE : **SUBMISSION OF SCHOOL REPORT ON INFORMATION AND STATISTICS FOR SY 2015-2016 (Child Protection Policy)**

DATE : June 7, 2016

Section 7(H) of DepEd Order No. 40, S. 2012 (DepEd Child Protection Policy) provides as follows:

"The School Heads shall have the following duties and responsibilities:

xxx

H. Maintain a record of all proceedings related to bullying or peer abuse and submit after each school year to the Division Office the report and a copy of the intake form xxx"

In accordance with the policy mentioned above, all Private and Public School Heads are hereby requested to submit a Report of incidents and cases of child abuse, violence, exploitation, discrimination, bullying and other forms of abuse for SY 2015-2016 on or before June 20, 2016 to the Division Office. Attached is the required form to be accomplished. Schools which already submitted their 2015-2016 CPP Report no longer need to submit a new report. If there are no reported incidents, schools must still submit a report indicating "No Incident" therein.

For immediate compliance.

SCHOOL REPORT OF CASES OF ABUSE, VIOLENCE, EXPLOITATION, DISCRIMINATION, BULLYING OR PEER ABUSE AND OTHER RELATED OFFENSES

School: _____

Period Covered : SY 2015- 2016 (June 1, 2015 to March 31, 2016) Date of Submission: _____

Person Submitting Report: _____ Designation: _____ Signature: _____

Date of Incident	VICTIMS			RESPONDENTS				NATURE OF COMPLAINT (Please Check)						ACTIONS TAKEN	RECORD		
	Name	Age	Sex (M or F)	Name	Age	Sex (M or F)	Perpetrator* (see below)	Nature of Bullying					Nature of Abuse				
								Physical	Social	Gender-Based	Cyber-bullying	Retaliation	Physical			Sexual	Verbal/Psychological

* R- if Relative; SP- if School Personnel; O- if stranger