



Republic of the Philippine  
**DepED**  
DEPARTMENT OF EDUCATION  
Region I  
SCHOOLS DIVISION OFFICE  
Dagupan City

DIVISION MEMORANDUM

No. 131, s. 2016

**RELEASE**  
DEPED  
DATE: 8-15-16  
BY: *[Signature]*

To : **Public Schools District Supervisors  
All Public Elementary and Secondary School Heads**

From : *[Signature]*  
**FROSERFINA J. BRAVO  
OIC-Schools Division Superintendent**

Date : **August 15, 2016**

Subject: **SCHOOL DRAINAGE**

1. A well managed drainage system is an essential part of living in a city or urban area as it reduces flood damage by carrying water away.
2. In schools, the drainage system should also be managed well. Without adequate drainage, large amounts of water can build up quickly during heavy rains and storms which could also cause flooding, damage and safety risks.
3. Flooding in schools has been a problem during rainy season. To remedy this issue, full site cleaning should be done. Drains or canals should be emptied of debris like aluminum cans plastics (bottles, wrappers, etc.) and natural build-up of silt so that water can run-off easily and not cause localized flooding.
4. All school heads therefore are enjoined to strictly implement the following rules in order to protect the school and environment:
  - (a) Gutters need to be kept clean in order to function properly; leaves, debris, plant or tree droppings should be cleaned out regularly
  - (b) Don't Litter. Everything dropped tossed anywhere will eventually make its way onto the drainage system.
  - (c) Use trash cans or bags to contain your garbage.
  - (d) Recycle or find the nearest recycling center to dispose of garbage or hazardous waste.
  - (e) Never throw anything down a storm drain
5. We can't prevent all floods, but we can carry out activities that may reduce the severity and impact on areas at greatest risk.
6. Immediate and wide dissemination of this memorandum is desired.