



Republic of the Philippines
DepED
 DEPARTMENT OF EDUCATION
 Region I
 DIVISION OF CITY SCHOOLS
 DAGUPAN CITY

MEMORANDUM

RELEASED
 DEPED
 DATE: 9/7/17
 BY: [Signature]

To: Division Selection Committee
 School Screening Committee (Secondary Schools)
 and Teacher Applicants

From: **DR. LORNA G. BUGAYONG, CESO VI**
 Schools Division Superintendent [Signature]

Subject: **TIMELINES & GUIDELINES FOR HIRING OF SENIOR HIGH SCHOOL TEACHER APPLICANTS**

Date: **September 6, 2017**

The Schools Division Office (SDO) of Dagupan City hereby announces the vacancies for Teacher II positions in the SHS and has set a schedule of activities for the schools and division selection committees to be guided and go about their tasks efficiently and effectively.

Please abide by the following timelines and planned activities:

- September 22, 2017 - Submission of documents/folders of teacher applicants (at the school level)
- September 25, 2017 - Submission of folders with summary list to the Division Office
- September 25, 2017 - Orientation of Division Selection Committee Members

Demo Teaching/Interview:

HUMSS I-A 1. Agnes P. Bacugan 2. Marilou C. Llamas 3. Myrel Angelica N. Lopez	HUMSS I-B/ABM 1. Gemma M. Erfelo 2. Renata G. Rovillos 3. Debbie C. Gan	HUMSS I-C 1. Liezl S. Cancino 2. Medarlo V. De Leon 3. Alicia B. Quimboy
STEM III-A 1. Rosalind R. Lomibao 2. Ronie G. Bonao 3. Rowena O. Lapaan	STEM III-B 1. Cherry A. Cayabyab 2. Isabelita N. Daroya 3. Leonarda J. Manansala	A&D/Tech Voc 1. Gemma M. Erfelo 2. Jaime C. Siapno 3. Ma. Socorro G. Dimalanta

Assessment of Documents:

Experience EPS Soc EPS Renata	Education EPS Rosalind EPS Agnes	Skills/Training EPS Cherry EPS Liberty	Portfolio EPS Liezl EPS Gemma
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In this connection, please be advised of the following:

1. Applicants are instructed to submit 1 application only to the nearest secondary school head their application letter together with documentary requirements on or before September 22, 2017.
2. School Selection Committees shall verify all documents as to completeness and authenticity.
3. School Selection Committees shall forward 1 folder (photocopy) to the Division Personnel Unit on September 25, 2017 together with the Composition of SSC.

Widest dissemination of the contents of this memorandum is desired.

Please be guided accordingly.