



Republic of the Philippines
DepED
DEPARTMENT OF EDUCATION
Region I
SCHOOLS DIVISION OFFICE
Dagupan City

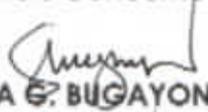


DIVISION MEMORANDUM

No. 236, s. 2017

RELEASED
DEPED
DATE: 10/12/17
BY: [Signature]

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

From: 
LORNA G. BUGAYONG, Ph. D., CESO VI
Schools Division Superintendent

Subject: **MONITORING OF THE CONDUCT OF THE SECOND QUARTER EXAMINATIONS AND OTHER ACTIVITIES**

Date: October 11, 2017

1. As per DepEd Order No. 25, s. 2017 entitled "School Calendar for School Year 2017 – 2018, this Office reminds all public elementary and secondary schools in the division the conduct of the following activities:
 - a. October 19 – 20, 2017 - Second Quarter Examinations
 - b. October 28, 2017 - Distribution of Report Cards and 3rd Parent – Teacher Conference
2. This is also to reiterate the **Regional Policy on the Administration of Quarterly Examinations in Public Schools through Regional Order No. 1, s. 2017** which states the following:
 - that the quarterly examination measures whether learners have met the content and performance standards at the end of a period of learning. That in order for assessment to be more meaningful and authentic, teachers must use methods to measure student learning that have been deliberately designed to assess how well students have learned and able to apply their learning in different contexts;
 - only teacher made test shall be administered to the learners, **not** test constructed by assigned group in the division;
 - the results of the assessment test are **recorded and used** to report on the learner's achievements, the same are primarily reported to the learners and to the parents/guardians; and

- quarterly examinations shall be monitored by the Regional and Division teams.
3. The Regional Office has directed all Chief Education Supervisors and Education Program Supervisors through **Regional Memorandum No. 38, s. 2017** to monitor the conduct of the Second Quarter Examinations and submit a Consolidated SDO Monitoring Report to the Quality Assurance Division, DepEd Regional Office I on or before **November 6, 2017**.
 4. To facilitate the preparation of the consolidated SDO Monitoring Report, all monitors are hereby directed to submit a Monitoring Report to the School Management Monitoring and Evaluation (SMME) Unit of the SDO on or before **October 25, 2017**. The report should contain among others the general conduct of the Second Quarter Examination, manner of reproduction of test materials, involvement of Teachers in the preparation of the test, source of fund for the reproduction of test materials and other issues and challenges in the conduct of the quarterly examinations as stated in the said Regional Memorandum.
 5. Since the EPSs and PSDSs will be on Official Business on October 16 – 21, 2017, the SGOD personnel are hereby deputized to serve as monitors. The assignment of the monitoring officials are as follows:

Lead Group	Dr. Venus Maria SM. Estonilo Mdm. Maria Linda R. Ventenilla
District I	Dr. Vladimir C. Parayno
District II	Joann L. Jimenez
District III	Reymond N. Villare
District IV	Dr. Liberty G. Roxas
District V	Dr. Mitchellene V. Rivo
District VI	Dr. Haydee C. Maiquez
District VII	Dr. Marilou C. Llamas
District VIII	Diana Irish J. Solis
District IX	Isagani D. Rosario
District X	Dr. Ma. Victoria Antonio

6. Immediate dissemination of the contents of this Memorandum is enjoined.