

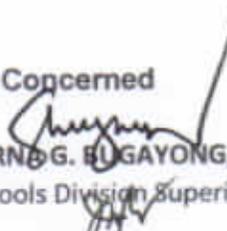


Department of Education  
Region I  
SCHOOLS DIVISION OFFICE  
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Division Memorandum  
No. 431 s., 2017

To: All Concerned

From:  LORNE G. BUGAYONG, CESO VI  
Schools Division Superintendent

Date: 2 November 2017

Subject: DEPED REGION 1 TRAINING-WORKSHOP ON CONTINGENCY PLANNING

1. Please be informed of the Regional Training-Workshop on Contingency Planning to be held at Oasis Country Resort, City of San Fernando, La Union on November 6-8, 2017.
2. Relative to this, the following are the selected participants to represent the division:
  - a. Ms. Marjorie Sinay-Rodriguez, PDOII, DRRMO, SDO Dagupan
  - b. Ms. Susan Saldajeno, DCNHS Representative
  - c. Ms. Maria Romina Carreon, School DRRM Coordinator, FNCIS
  - d. Mr. Darren Espanol Bautista, School DRRM Coordinator, Salapingao NHS
3. Please bring laptop, pocket wifi and e-copies of School evacuation map, School DRRM Plan 2017 and Basic School profile data.
4. Transportation expenses of the participants relative to the activity shall be charged against local funds subject to usual accounting and auditing rules and regulations.
5. Attached is the Regional Memo relative hereto.
6. Immediate dissemination of this Memorandum is desired.



RECEIVED  
[Signature]

**REGIONAL MEMORANDUM**

No. 29, s. 2017

**TRAINING-WORKSHOP ON CONTINGENCY PLANNING**

**TO: All Schools Division Superintendents**

1. In line with the Republic Act (RA) 10121 otherwise known as the Philippine Disaster Risk Reduction and Management Act of 2010, mandated all government agencies to institutionalize policies, structures, coordination mechanisms and programs with continuing budget appropriation on disaster risk reduction and management (DRMM) from national to local levels. This Office will conduct a **Training-Workshop on Contingency Planning at Oasis Country Resort, City of San Fernando, La Union on November 6-8, 2017.**
2. The aim of Contingency Planning is to address the impacts of the hazard and/or to prevent the occurrence of the emerging threats by arranging well-coordinated responses and enabling efficient management of resources.

**Specific Objectives:**

- Equip each participant the knowledge on its purpose and importance.
  - Identify Disaster Risk Reduction capacities and needs.
  - Develop Schools Division Contingency Plan/ Schools Contingency Plan.
3. The participants of the training-workshop are 14 Division SGOD Chiefs, 14 Division DRRM Coordinators and 28 Schools DRRM Coordinators.
  4. Transportation expenses of the participants relative to the activity shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
  5. Immediate dissemination of this Memorandum is desired.

**ALMA RUBY C. TORIO**  
Regional Director

[Signature]