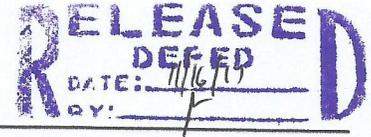


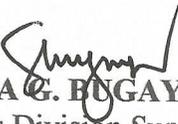


DepED
DEPARTMENT OF EDUCATION
Region I
SCHOOLS DIVISION OFFICE
Dagupan City
(075)653-4006



DIVISION MEMORANDUM
No. 459, s. 2017

To: Asst. Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
All Others Concerned

From: 
LORNA C. BUGAYONG, Ph.D., CESO VI
Schools Division Superintendent 

Subject: **Compliance to DepEd Order No. 48, s. 2017 (Policy and Procedural Guidelines (PPG) on the Certification, Authentication and Verification (CAV) of Basic Education School Records)**

Date: November 15, 2017

1. The Regional Office No. 1 observed that some schools do not comply with the Policies and Procedural Guidelines (PPG) on the Certification, Authentication and Verification (CAV) on Basic Education Records as mandated by DepEd Order No. 48, s. 2017 dated August 25, 2017.
2. In this connection, the Schools Division Office of Dagupan City through the Administrative Unit will conduct an orientation to all certifying officers particularly School Heads (SHs) at the **Division Training Center, DepEd Dagupan City Schools Division Office on November 24, 2017 at 8:00 o'clock in the morning.**
3. Please bring with you a copy of DepEd Order No. 48, s. 2017 which can be downloaded at www.deped.gov.ph. Sample CAV Forms are attached to this Order.
4. Immediate dissemination of this Memorandum is desired.