



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region 1  
**SCHOOLS DIVISION OFFICE**  
Dagupan City



Division Memorandum No. 498, s. 2017



To: Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Education Program Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

From: **LORNA G. BUGAYONG, Ph.D., CESO VI**  
Schools Division Superintendent

Date: **December 14, 2017**

Subject: **ADDENDUM ON ATTENDANCE AND PARTICIPATION TO THE RPMS 2017  
PERFORMANCE EVALUATION AND RECOGNITION and RPMS PERFORMANCE  
PLANNING AND COMMITMENT WORKSHOP 2018**

1. The conduct of the RPMS 2017 Performance Evaluation and Recognition and RPMS Performance Planning and Commitment Workshop 2018 will be on **December 20-22, 2017** at **2<sup>nd</sup> Floor, Pinkies Restaurant**.
2. **Phase 1 (Dec. 20@ 9:00am-5:00pm)** participants are School Principals/Heads/OIC, Public Schools District Supervisors, Education Program Supervisors, and SDO key officials.
3. **Phase 2 (Dec. 21-22 @ 8:00am – 5:00 pm))** participants are Unit/Section Heads, Public Schools District Supervisors, Education Program Supervisors, and SDO key officials.
4. Participants to this L&D Program are expected to evaluate and recognize the actual performances of the participants; and Draft OPCR/PCR 2018.
5. Each participant is enjoined to bring hard and soft copies of his/her OPCR/PCR, laptop, and extension wires.
6. Widest and immediate dissemination of this memorandum is desired.

**LORNA G. BUGAYONG, Ph.D., CESO VI**  
Schools Division Superintendent

For and in the absence  
of the Schools Division Superintendent:

  
**MITCHELENE VIGILIA-RIVO, Ph.D.**  
Senior Education Program Specialist  
Human Resource and Development Section