



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region I  
SCHOOLS DIVISION OFFICE  
DAGUPAN CITY



#166810

DIVISION MEMORANDUM  
No. 214 s. 2019

TO: Asst. Schools Division Superintendent  
Chiefs, CID & SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Public School Principals/School Heads (Elementary, Secondary & SHs)  
SBM Coordinators  
All others concerned

**RELEASED**  
DEFED  
DATE: 6-26-19  
BY: PS  
TR 4106

FROM: Office of the Schools Division Superintendent

Date: June 26, 2019

Subject: INTERFACING WITH THE SCHOOLS DIVISION OFFICES

1. The Field Technical Assistance Division plays an important role in the provision of technical assistance. In line with this, there will be an **Interfacing with the Schools Division Offices** with the approved Activity Request **OC-19-5613-GASS-005** on June 27, 2019 (Thursday) at the Field Technical Assistance Division (FTAD) Office, City of San Fernando, La Union at 8:00 AM.

2. This activity will have the following objectives as follows: a.) to gather feedback and CIGPs on the implementation of the Regional SBM Assessment Tool; b.) to follow up the downloading, CIGPs encountered and the status of the implementation of Enhanced School Improvement Plan (ESIP)-Styleguide, Appraisal Process, Quality Assessment Tool, ESIP Video and Electronic School Report Card (eSRC) for possible provision of technical assistance.

3. Please be informed that this office needs your inputs/feedback on the downloaded ESIP, SBM Assessment Tool and eSRC. Your inputs will be highly appreciated to facilitate and assist our School Administrators towards the delivery of basic quality education.

4. Kindly send or submit and accomplished the attached SBM Assessment Tool (Annex A), ESIP (Annex B), and eSRC (Annex C) soft and hard copy on June 26, 2019 (**TODAY 8:00-4:00 for consolidation**) at SGOD Office ASAP.

  
**DR. LORNA G. BUGAYONG, CESO VI**  
Schools Division Superintendent





