



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region I
SCHOOLS DIVISION OFFICE
DAGUPAN CITY



Division Memorandum No: 352 s.2019

TO: Assistant Schools Division Superintendent
Chief CID / SGOD
Education Program Supervisors
Public Schools District Supervisors
All Public School Heads Elementary and Secondary

FROM: *Maria Celia Junio-Fernandez*
MARIA CELIA JUNIO-FERNANDEZ, Ed. D., MDM-SEC
Schools Division Superintendent

DATE: **October 14, 2019**

SUBJECT: **SHOPWORK MANAGEMENT WORKSHOP**

RELEASE
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DATE: 10/16/2019
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DATE: 10-16-19
TIME: 3:02 PM
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1. The Technology and Livelihood Education learning area will conduct the Shopwork Management Workshop for EPP/TLE/TVL teachers at Regency Hotel, Calasiao, Pangasinan on October 17-18, 2019.
2. The Shopwork Management Workshop aims to:
 - a. Discuss the 7's Principles of Shop Layout;
 - b. Prepare a Shop Layout based on the different principles; and
 - c. Prepare an action plan for the implementation of the Shop Layout.
3. Participants to the workshop are:
 - a. 1 EPP Teacher per Elementary School
 - b. 1 TLE Teacher per Secondary School
 - c. 1 TVL Teacher per Senior High School
4. Confirmation of attendees should be forwarded to Alfred B. Gonzales, EPS, TLE on or before October 16, 2019.
5. Participants are advised to bring:
 - a. Laptop
 - b. Pocket Wifi
 - c. Extension cords
6. Participants are expected to be at the venue on October 17, 2019 at 8:00 AM.
7. Immediate dissemination to all concerned is enjoined.