



Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OFFICE OF DAGUPAN CITY

Office of the Schools Division Superintendent

RELEASE
SDO-DAGUPAN
BY: Jeng
DATE: 04-04-2022
TRACKING NO. 4401

DIVISION MEMORANDUM

No. 257, s. 2022

TO: All SDO Personnel
FROM: THE SCHOOLS DIVISION SUPERINTENDENT
DATE: April 4, 2022
SUBJECT: Call for Recommendation on the Monthly Gawad Agad Program

The Schools Division Office (SDO) and Program on Awards and Incentives for Service Excellence (PRAISE) Committee establishes a culture of employee engagement where everyone, regardless of designation, economic status, culture, creed and beliefs are given equal opportunity to be recognized in their day-to-day experience which offer them meaning, impact and appreciation. Any simple act of achievement is recognized and appreciated as the office emphasizes a culture of recognition.

All concerned unit heads and functional division chief are encouraged to send letter of recommendation to the PRAISE Committee. The SDO PRAISE Committee shall *sit en banc* for the review, approval, proper recording, and issuance of certificate on every last week of the month. A simple awarding program shall be conducted during the SDO flag ceremony every first Monday of the month. Below are the different kinds of Gawad Agad Award, *to wit*:

MATUOR ED SERBISYO (FAITHFUL SERVICE)

This award is given to employees who exhibited exemplary, commendable, dedicated and committed service.

MATALUNGARING YA MANLINKOR (TRUSTWORTHY)

This award is given to employees who manifested honesty, sincerity, and trusted performance in the service.

MASEET ED SERBISYO (PROMPT SERVICE)

This award is given to employees who practiced immediate, organized and efficient service.

MAPANGARO TAN MAPANGASIN UNTUTULONG LAWAS (SELFLESS SERVICE)

This award is given to employees who demonstrated whole-hearted service without self-reservation.



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MANANGINABANG TAN NIPUSPUSON SERBISYO (VOLUNTEER SERVICE)


This award is given to employees who exemplified eagerness and willingness to accomplish tasks beyond office hours and without supervision.

ANDI ANGGAAN YA PISASALAMAT (POSTHUMOUS)

This award is granted to employees who passed away during his/her tenure.

The *Gawad Agad Program* is open to all SDO teaching-related and non-teaching personnel occupying level I and II position.

For information and guidance.


AGUEDO C. FERNANDEZ, CESO V
Schools Division Superintendent
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