



Republic of the Philippines
Department of Education
REGION I

SCHOOLS DIVISION OFFICE DAGUPAN CITY



Office of the Schools Division
Superintendent

DIVISION MEMORANDUM No. 151, s. 2023

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Principals/Head Teachers
All Others Concerned

From: Office of the Schools Division Superintendent

Subject: **MONITORING OF THE CONDUCT OF THIRD QUARTER EXAMINATION**

Date: April 17, 2023

1. As per DepEd Order No. 034, s. 2022 entitled "School Calendar and Activities for the School Year 2022- 2023", this Office reminds all public elementary and secondary schools in the division the conduct of the following activities:

April 20, 2023 (Thursday)	- Third Quarter Examination
April 21, 2023 (EID'L FITR)	
April 24, 2023 (Monday)	- Third Quarter Examination
May 06, 2023	- Parent-Teacher Conference and Distribution of Report Cards

2. This is also to reiterate the Regional Policy on the Administration of Quarterly Examinations in Public Schools through Regional Order No. 1, s. 2017 which states the following:
 - The quarterly examination measures whether learners have met the content and performance standards at the end of a period of learning. That in order for assessment to be more meaningful and authentic, teachers must use methods to measure student learning to assess how well students have learned and have been able to apply their learning in different contexts;
 - Only teacher- made test shall be administered to the learners, not test constructed by assigned group in the division;
 - The results of the assessment test are recorded and used to report the learner's achievements; The same is primarily reported to the learners and to the parents/guardians; and
 - Quarterly examinations shall be monitored by the Regional and Division teams.



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3. The Office directs all Chief Education Supervisors, PSDSs, and SGOD Personnel to monitor the conduct of the Third Quarter Examination and submit a Monitoring Report to the (SMME) Unit of the SDO for consolidation and submission on or before **April 28, 2023**. The report should consist of, among others, the general conduct of the Third Quarter Examination, manner of reproduction of test materials, involvement of teachers in the preparation of the test, source of fund for the reproduction of test materials, and other issues and challenges in the conduct of the quarterly examinations as stated in the said Regional Memorandum. It is likewise reiterated that the attached monitoring tool be completely filled out by the monitoring officials/team members.

4. Below is the assignment of the monitoring officials/team.

DIVISION MONITORING TEAM

Division Lead Group	
ROWENA C BANZON, CESO V, SDS MARCIANO U SORIANO, JR., CESO VI AS DS MARIA LINDA R. VENTENILLA, CID CES EDILBERTO R. ABALOS, SGOD CES	
West Central ES I Lucao ES Malued ES and Special Science ES West Central ES II Juan L. Siapno ES	Marissa O. Perez Leonarda J. Manansala
East Central IS (Elementary) Pogo-Lasip ES Bacayao Sur ES Lasip Grande ES Pascuala G. Villamil ES	Debbie C. Gan Tatum Grace L. Manzano
Caranglaan ES Mangin-Tebeng ES Tambac ES Tebeng ES	Rowena O. Lapaan Diana Irish J. Solis
Federico N. Ceralde IS (Elementary) Bonuan Boquig ES Leon-Francisco Maramba ES Bliss ES	Jane T. Cajayon Vladimir C. Parayno
North Central ES Gregorio Del Pilar ES Sabangan ES	Perpetua V. Barongan Gilliane Jessa S. Casaclang
Mamalingling ES Bolosan ES Salisay ES Victoria Q. Zarate ES	Alicia B. Quimboy Isagani D. Rosario



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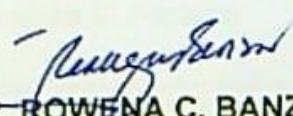
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Pantal ES Pugaro IS (Elementary) Salapingao ES Lomboy ES Suit ES	Isabelita N. Daroya Edgar T. Timbol
Carael ES Calmay ES T. Ayson Rosario ES Juan P. Guadiz ES	Jaime C. Siapno Maria Victoria S. Antonio
JUNIOR HIGH SCHOOL (JHS) Dagupan City NHS East Central IS Federico N. Ceralde IS Carael NHS Bonuan Boquig NHS Salapingao NHS Judge Jose De Venecia Sr. TVSS Pugaro IS	Ronie G. Bonao Mitchelline V. Rivo
SENIOR HIGH SCHOOL (SHS) Dagupan City NHS East Central IS Federico N. Ceralde IS Carael NHS Bonuan Boquig NHS Salapingao NHS Judge Jose De Venecia Sr. TVSS Pugaro IS	Edwin R. Ferrer Elvira N. Villamor

5. Immediate dissemination of the contents of this Memorandum is desired.


DR. ROWENA C. BANZON, CESO V
Schools Division Superintendent



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Office of the Schools Division

Superintendent **ADMINISTRATION OF THE THIRD QUARTER EXAMINATION**
School Year 2022-2023

District/School: _____ Date of Monitoring: _____

School Head: _____

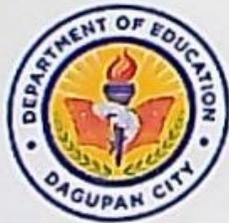
First Day	
Number of Enrolment:	Number of Actual Examinees:
Second Day	
Number of Enrolment:	Number of Actual Examinees:
PARTICULARS	OBSERVATIONS/REMARKS
Preparation of Teacher Made Test with Table of Specifications	
Reproduction of Test Materials a. Manner of Reproduction b. Source of Fund for Reproduction	
Examination Scheme	
Posting of Examination Schedule	
Preparation of Board Work (Time to Start and Time to End for every subject)	
Observance of One – seat apart sitting arrangement	
Teacher – in – charge in the administration of the quarter test	
OTHERS	
ISSUES AND CHALLENGES	RECOMMENDATIONS

Prepared by: _____

Conforme: _____

Monitoring Official

School Principal/Head



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