



Republic of the Philippines
Department of Education
REGION I

SCHOOLS DIVISION OFFICE OF DAGUPAN CITY



Office of the Schools Division
Superintendent

DIVISION MEMORANDUM

No. 277, s. 2023

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
School Heads
GAD Focal Point System (GFPS)
SDO PRAISE Committee Members
Others concerned

FROM: The Schools Division Superintendent

DATE: July 27, 2023

SUBJECT: CALL FOR NOMINATIONS FOR THE ***DIVISION SEARCH FOR OUTSTANDING SCHOOL GAD IMPELEMNTERS-GAWAD SILANG 2023***

The Schools Division Office Dagupan City, through the SDO Gender and Development Focal Point System (GFPS) and in coordination with the SDO Program on Awards and Incentives for Service Excellence (PRAISE) Committee hereby announces the conduct of the **DIVISION SEARCH FOR OUTSTANDING SCHOOL GAD IMPLEMENTERS (GAWAD SILANG) 2023**.

The Search aims to recognize the outstanding performance of elementary and secondary schools in gender mainstreaming and implementation of gender-responsive programs, activities, and projects.

Public schools are encouraged to submit under the **following categories**:

- Small
 - Medium
 - Large
 - Mega
- ❖ *For school who have won in the previous award year, **NEW** nomination documents are required.*

Kindly see attached Rubrics for Search Best School GAD Implementer (GAWAD SILANG) 2023 (Criteria, expected Means of Verifications, and Specific Indicators). Nominees shall meet shall meet **ALL criteria** and meet the **cut-off average of 70 points** to be qualified for nomination to the Regional Search for Outstanding School GAD Implementers (GAWAD SDILANG) 2023.

Deadline of submission is on **August 24, 2023 until 5:00 in the afternoon**. Submit **one folder with tabs** for easy reference, follow the **paper criteria arrangement**, and attach **Table of Contents**.



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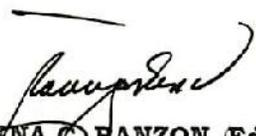
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Indicative Timeline for the 2023 Rewards and Recognition Activities

July 26-August 15, 2023-	Call for Nomination
August 16-30, 2023-	Preliminary Assessment Paper Validation Interview
August 31, 2023-	Release of Final Result Submission of nominees at the Records Section, Regional Office I
September 1-4, 2023-	Final Coaching (for Regional Nominees)

For other details regarding the Search, you may contact **Dr. Marissa O. Perez, SDO GAD Coordinator.**

For information and wide dissemination.


ROWENA C. BANZON, EdD, CESO V
Schools Division Superintendent

Reference: Division Memorandum 190, s. 2022, Regional Memorandum 713, s. 2023

Encl.: Rubrics for Search for Best School GAD Implementer (GAWAD SILANG) 2023
To be indicated in the Perpetual Index
under the following subjects:
HRD R&R GAD

HRDS/is/DM_ DIVISION SEARCH FOR OUTSTANDING SCHOOL GAD IMPLEMENTER
July 27, 2023



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Rubrics for Search for Best School GAD Implementer (GAWAD SILANG) 2023

A. Policy (15 points)

Indicator	MOVs	Criteria				
		5	4	3	2	1
Presence of GAD related policies (5 points)	<ul style="list-style-type: none"> Copies of approved localized Policies/ School Memoranda on GAD-related policies 	At least 5 approved and duly implemented (in the last three years) localized school policies addressing most pressing gender-related issues related to Gender mainstreaming (e.g., setting up School GFPS, collecting and updating the sex disaggregated data, use of gender-fair language, conduct gender audit, and integration of GAD concepts in all learning areas and to all school programs and activities) (5 points)	At least 4 approved localized and duly implemented (in the last three years) school policies addressing most pressing gender-related issues related to Gender mainstreaming (e.g., setting up School GFPS, collecting and updating the sex disaggregated data, use of gender-fair language, conduct gender audit, and integration of GAD concepts in all learning areas and to all school programs and activities) (4 points)	At least 3 approved localized and duly implemented (in the last three years) school policies addressing most pressing gender-related issues related to Gender mainstreaming (e.g., setting up School GFPS, collecting and updating the sex disaggregated data, use of gender-fair language, conduct gender audit, and integration of GAD concepts in all learning areas and to all school programs and activities) (3 points)	At least 2 approved localized and duly implemented (in the last three years) school policies addressing most pressing gender-related issues related to Gender mainstreaming (e.g., setting up School GFPS, collecting and updating the sex disaggregated data, use of gender-fair language, conduct gender audit, and integration of	At least 1 approved localized and duly implemented (in the last three years) school policy addressing most pressing gender-related issues related to Gender mainstreaming (e.g., setting up School GFPS, collecting and updating the sex disaggregated data, use of gender-fair language, conduct gender audit, and integration of



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					GAD concepts in all learning areas and to all school programs and activities) (2 points)	programs and activities) (1 point)
PTA Support (5 points)	<ul style="list-style-type: none"> Copies of duly approved Resolutions, Project Proposals, and Accomplishment Reports of initiated GAD Projects and Programs 	5 approved Resolutions, Project Proposals, and Accomplishment Reports of initiated GAD Projects and Programs in the school and the community such as but not limited to symposium, repair/improvement of genderized CR, washing area, and canteen, child-minding area, wellness area/center, breastfeeding station/facility for the last three school years (5 points)	4 approved Resolutions, Project Proposals, and Accomplishment Reports of initiated GAD Projects and Programs in the school and the community such as but not limited to symposium, repair/improvement of genderized CR, washing area, and canteen, child-minding area, wellness area/center, breastfeeding station/facility for the last three school years (4 points)	3 approved Resolutions, Project Proposals, and Accomplishment Reports of initiated GAD Projects and Programs in the school and the community such as but not limited to symposium, repair/improvement of genderized CR, washing area, and canteen, child-minding area, wellness area/center, breastfeeding station/facility for the last three school years (3 points)	2 approved Resolutions, Project Proposals, and Accomplishment Reports of initiated GAD Projects and Programs in the school and the community such as but not limited to symposium, repair/improvement of genderized CR, washing area, and canteen, child-minding area, wellness area/center, breastfeeding station/facility for the last three school years (2 points)	1 approved Resolution, Project Proposal, and Accomplishment Report of initiated GAD Projects and Programs in the school and the community such as but not limited to symposium, repair/improvement of genderized CR, washing area, and canteen, child-minding area, wellness area/center, breastfeeding station/facility for the last three school years (1 point)



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					for the last three school years (2 points)	
GAD Plan and Budget (5 points) Formulated annual GPB highlighting: a. Organizational-focused PPAs based on SDD/needs assessment (gender issues) b. Client-focused PPAs based on SDD/needs assessment	<ul style="list-style-type: none"> • Division-approved GAD Plan and Budget with Work and Financial Plan for the last three years • Certification of GAD Budget allocated for the last three years • Results of Needs-Assessment/SD D 	All six (6) indicators are met (5 points)	Five (5) indicators are met (4 points)	Four (4) indicators are met (3 points)	Three (3) indicators are met (2 points)	Only one or two (1-2) indicators are met (1 point)



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(gender issues) c. Attribution d. Utilization of at least 5% MOOE e. GPB Plans approved by Division GFPS Mandates						
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B. People (25 points)

Criteria	MOVs	Indicators				
		5	4	3	2	1
GAD related capacity developments (e.g. training, seminars, orientations, workshops, etc.) conducted by the school whether for organization or for clients; membership of men and women in the organization and the top management support for gender mainstreaming with attachments (15 points).	<ul style="list-style-type: none"> Approved Training Designs/ Project Proposals Accomplishment Reports with M&E Report 	5 - Initiated at least 5 timely and relevant needs-based GAD trainings such as Gender Sensitivity Trainings, Gender Audit Tools, Gender Planning and Budgeting and other related and relevant GAD trainings (15 points)	4 - Initiated at least 4 timely and relevant needs-based GAD trainings such as Gender Sensitivity Trainings, Gender Audit Tools, Gender Planning and Budgeting and other related and relevant GAD trainings (12 points)	3 - Initiated at least 3 timely and relevant needs-based GAD trainings such as Gender Sensitivity Trainings, Gender Audit Tools, Gender Planning and Budgeting and other related and relevant GAD trainings (9 points)	2 - Initiated at least 2 timely and relevant needs-based GAD trainings such as Gender Sensitivity Trainings, Gender Audit Tools, Gender Planning and Budgeting and other related and relevant GAD trainings (6 points)	1 - Initiated 1 timely and relevant needs-based GAD training such as Gender Sensitivity Trainings, Gender Audit Tools, Gender Planning and Budgeting and other related and relevant GAD trainings (3 points)
School served as Learning Facilitators/Resource Persons/Trainers/Participants in GAD-related trainings, seminars, and conferences or IEC writer for the last	<ul style="list-style-type: none"> Letter of Invitation Certificate of Recognition/ Appreciation/ Participation Issuance authorizing participation 	5 - School GFPS member served as Learning Facilitator/Resource Person/Trainer in GAD-related trainings, seminars, and conferences in Regional Level or IEC head writer in	4 - School GFPS member served as Learning Facilitator/Resource Person/Trainer in GAD-related trainings, seminars, and conferences in Division Level or IEC	3 - School GFPS member served as participant in GAD-related trainings, seminars, and conferences in Regional Level or co-writer in regional level	2 - School GFPS member served as participant in GAD-related trainings, seminars, and conferences in Division Level; co-writer in division level	1 - School GFPS member served as participant in GAD-related trainings, seminars, and conferences in District Level; head writer in district level



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three school years (10 points)	<ul style="list-style-type: none"> Photo Documentation Certification as a Writer Sample IEC output 	regional level for at least a year (10 points)	head writer in division level (8 points)	(6 points)	(4 points)	(2 points)
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C. Programs, Projects, and Activities (35 points)

Criteria	MOVs	Indicators				
		5	4	3	2	1
Produced Information, Education, and communication (IEC) materials (10 points)	<ul style="list-style-type: none"> Sample/s of Division quality-assured IEC with acceptance receipt Proof of reproduction and dissemination of IEC materials 	Developed, reproduced, and disseminated at least 5 Division-quality assured IEC materials to address gender issues while ensuring the use of gender - fair language and images (10 points)	Developed, reproduced, and disseminated 4 Division-quality assured IEC materials to address gender issues while ensuring the use of gender - fair language and images (8 points)	Developed, reproduced, and disseminated 3 Division-quality assured IEC materials to address gender issues while ensuring the use of gender - fair language and images (6 points)	Developed, reproduced, and disseminated 2 Division-quality assured IEC materials to address gender issues while ensuring the use of gender - fair language and images (4 points)	Developed, reproduced, and disseminated 1 Division-quality assured IEC materials to address gender issues while ensuring the use of gender - fair language and images (2 points)
Maintenance of Functional GAD Corner (10 points)	<ul style="list-style-type: none"> Pictures of GAD Corner Inventory of Materials in GAD Corner 	Established a well-structured and functional GAD Corner with at least 5 different GAD IEC	Established a well-structured and functional GAD Corner with at least 4 different GAD IEC	Established a well-structured and functional GAD Corner with at least 3 different	Established a well-structured and functional GAD Corner with at least 2	Established a well-structured and functional GAD Corner with a GAD IEC material (e.g.,



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	<ul style="list-style-type: none"> Logbook of GAD Corner visitors 	materials (e.g., videos, brochure, CDs, audio recordings, flyers, comics) (10 points)	materials (e.g., videos, brochure, CDs, audio recordings, flyers, comics) (8 points)	GAD IEC materials (e.g., videos, brochure, CDs, audio recordings, flyers, comics) (6 points)	different GAD IEC materials (e.g., videos, brochure, CDs, audio recordings, flyers, comics) (4 points)	videos, brochure, CDs, audio recordings, flyers, comics) (2 points)
Number of programs and/or projects mainstreamed with gender perspective or addressing a gender issue/GAD mandate that were formulated and implemented. Observance of international, national or local events (e.g. International Women's Month and children's Month etc.) (10 points)	<ul style="list-style-type: none"> Approved GAD Plan and Budget GAD Accomplishment Report 	96-100% of the PPAs reflected in the GPB for the last three fiscal years were implemented (10 points)	91-96% of the PPAs reflected in the GPB for the last three fiscal years were implemented (8 points)	86-90% of the PPAs reflected in the GPB for the last three fiscal years were implemented (6 points)	81-85% of the PPAs reflected in the GPB and AR for the last three fiscal years were implemented (6 points)	75-80% of the PPAs reflected in the GPB for the last three fiscal years were implemented (2 points)
Awards/citations received in connection to GAD	<ul style="list-style-type: none"> GAD-related awards, 	The School was recognized with at	The School was recognized with at	The School was recognized with at	The School was recognized with at	The School was recognized with at least 1





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received for the last three school years (5 points)	issuances, and communications	least 1 National Level award (5 points)	least 1 Regional Level award (4 points)	least 2 Division Level awards (3 points)	least 1 Division Level award (2 points)	District/Cluster Level award (1 points)
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D. Enabling Mechanism (25 points)

<p>Structured GAD Focal Point System (5 points)</p> <p>The School GFPS:</p> <ul style="list-style-type: none"> • Is restructured with specified duties and responsibilities of the members • Has Undergone capability development activities for GFPS and staff members, • Acted as members of the Committee on Decorum and Investigation (CODI)/Child Protection Committee (CPC), Violence Against Women and Children Committee 	<ul style="list-style-type: none"> • Approved Terms of Reference/designation of GFPS Committee Members • Profile of School GFPS members • Certificates of GAD-related trainings attended by the School GFPS in the last three school years 	<p>Presence of all structured system with complete attachments (5 points)</p>	<p>Presence of all structured systems with incomplete attachments (4 points)</p>	<p>Presence of 2 Structured System with complete attachments (3 points)</p>	<p>Presence of 2 structured with incomplete attachment (2 points)</p>	<p>Presence of 1 structured system with complete attachments (1 point)</p>
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(VAWC) Referral System						
Established and institutionalized partnership with various stakeholders to develop and implement PPAs to address gender issues (10 points)	<ul style="list-style-type: none"> Copies of MOA/ MOU Accomplishment Reports 	Established and institutionalized partnership with at least 5 agencies/ organizations/ stakeholders for the implementation of GAD PPAs (10 points)	Established and institutionalized partnership with 4 agencies/ organizations/ stakeholders for the implementation of GAD PPAs (8 points)	Established and institutionalized partnership with 3 agencies/ organizations/ stakeholders for the implementation of GAD PPAs (6 points)	Established and institutionalized partnership with 2 agencies/ organizations/ stakeholders for the implementation of GAD PPAs (4 points)	Established and institutionalized partnership with 1 agency/ organization/ stakeholder for the implementation of GAD PPAs (2 points)
Conducted and implemented at least 1 GAD related Action/Basic Research / Innovation (10 points)	<ul style="list-style-type: none"> Certificate of Completion and Implementation of Research with Research Abstract/ Certificate of Completion Innovation 	Research/ Innovation with Certificate of Completion and implemented, and disseminated (10 points)	Research/ Innovation with Certificate of Completion but not implemented, and disseminated (8 points)	Research /Innovation is on data gathering stage/ implementation of intervention, innovation, and strategies (6 points)	Research/ Innovation proposal is approved by the appropriate Division Committee/s (4 points)	Submitted Research/ Innovation Proposal to the appropriate Division Committee (2 points)



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