



Republic of the Philippines
Department of Education
REGION I

SCHOOLS DIVISION OFFICE DAGUPAN CITY

DepEd SDO Dagupan City
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Office of the Schools Division
 Superintendent

April 19, 2024

DIVISION MEMORANDUM
 No. 175, s. 2024

**NOTICE OF MEETING FOR QMS OUTPUT/PROCESS GATHERERS PER
 FUNCTIONAL OFFICE**

To: OIC- Asst. Schools Division Superintendent
 Chief Education Supervisors as Leads on ISO QMS
 All Core Team Members

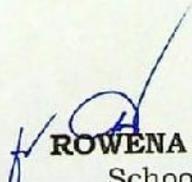
1. There will be a meeting on April 24, 2024 at 10:00 a.m. -12:00 noon, at SEPS Room (ground floor) for the designated focal staff from the different functional offices tasked to undertake facilitation, gathering/collection of outputs from identified processes under the QMS and PAWIM Manuals to meet set deadlines.

2. Designated Focal Persons to attend the meeting are the following:

Quality Management Representative: Maria Victoria S. Antonio

Office	Focal Person
Office of the Schools Division Superintendent - Admin, Records, Supply & Cash	Arianne Ollado and Carla Fernandez
Human Resource Management Office	Jenette Sison
CID	Gimm Caulut
SGOD	Henry Refuerzo and Venice Bethany Bautista
Accounting and Budget Office	Dennise Van Meneses and Ivel John Martinez

3. For your information and guidance.


ROWENA C. BANZON EdD, CESO V
 Schools Division Superintendent



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