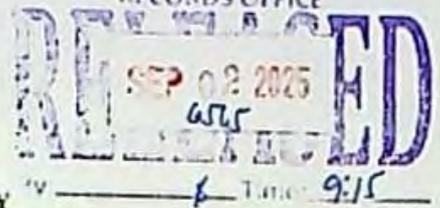




Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OFFICE DAGUPAN CITY

DepEd SDO Dagupan City
RECORDS OFFICE



Office of the Schools Division
Superintendent

Division Memorandum No.: 436 s. 2025

September 1, 2025

**DIVISION ORIENTATION OF GRADE I TEACHERS ON THE ADMINISTRATION
OF MULTI-FACTORED ASSESSMENT TOOL (MFAT) AND EARLY
INTERVENTION STRATEGIES**

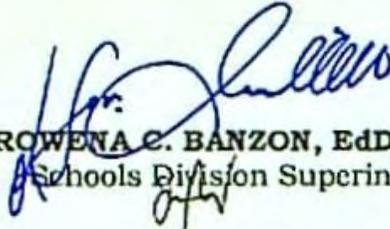
To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools Division Supervisors
School Heads Public Elementary and Secondary Schools
All Others Concerned

1. The Schools Division Office, through the Curriculum Implementation Division, will conduct a **three-day live-out** training entitled "*Division Orientation of Grade I Teachers on the Administration of Multi-Factored Assessment Tool (MFAT) and Early Intervention Strategies*," on September 6-8, 2025 at THE GRAND LOURDS HOTEL (formerly, Regency Hotel), Calasiao, Pangasinan.
2. This activity aims to:
 - a) increase awareness and understanding of the DepEd Order #29 s. 2018 titled "Policy Guidelines on the Implementation of Multi-Factored Assessment Tool (MFAT)
 - b) acquire the essential skills in assessing, identifying, and providing early interventions for learners with disabilities who may need education services and/or medical/related services; and
 - c) demonstrate the proper implementation, monitoring, and evaluation of the conduct of MFAT.
3. The participants in this training are the Grade 1 Teachers (excluding those who have already undergone regional orientation in 2022), and SNED Teachers of SDO Dagupan City.
4. The participants are required to bring laptop, and extension cords to work on the expected output of the training.



Address: DepEd SDO, Burgos St., Dagupan City
Telephone No.: (075) 653-4101
Website: depeddagupan.com
Email Address: dagupan.city@deped.gov.ph

6. First meal to be served is morning snacks on September 6, 2025 and the last meal will be afternoon snacks on September 8, 2025. The Opening Program will start at 8:00 AM to be followed immediately by a plenary session.
7. Meals, venue, and supplies are charged to the PSF-SNED Fund.
8. Service credits or compensatory time off (CTO) shall be granted to the participants for services that will be rendered on weekends and holidays in accordance with the provisions of DepEd Order No. 52, s. 2023 and CSC-DBM Joint Circular No. 2, s. 2025.
9. This Memorandum serves as Authority to Travel.
10. Please see attached Annex A & B for the List of Participants, Program Management Team, and Training Matrix.
11. For queries and concerns, please contact the Curriculum Implementation Division thru Dr. Maria Socorro G. Dimalanta, Focal Person/SNED.
12. Immediate dissemination of this Memorandum is hereby enjoined.


ROWENA C. BANZON, EdD, CESO V
Schools Division Superintendent

ANNEX A

LIST OF PARTICIPANTS

No.	Name of Participants	Level	School
1	Judy C. Carrera	Grade 1	JSES
2	Ramil S. Macaraeg		Lucao ES
3	Wella G. Raga		Lucao ES
4	Crishilda D. Diche		Lucao ES
5	Marlon B. Tomas		Lucao ES
6	Michelle D. Lopez		Lucao ES
7	Judy Ann Z. Cerezo		Malued ES
8	Sandra S. De Guzman		Malued ES
9	Josie T. Maniacop		Malued ES
10	Marilou O. Sanio		WCES I
11	Lizalyn A. Nabor		WCES I
12	Leslie Q. Centino		WCES I
13	Lovely L. Quitlong		WCES I
14	Lorraine D. Velasco		WCES I
15	Leonora G. Fernandez		WCES I
16	Maria Lovella T. Cezar		WCES I
17	Aurora G. Espino		WCES II
18	Edith B. Caoile		WCES II
19	Cresilda B. Ferrer		WCES II
20	Irene D. Velasco		ECIS
21	Jackielyn D. Corpuz		ECIS
22	Zelfa A. Tulud		ECIS
23	Michelle C. Arernas		ECIS
24	Andrea C. Dizon		ECIS
25	Melannie S. Lamsen		ECIS
26	Marjorie I. Flores		BSES
27	Charo R. Coronía		PGVES
28	Emelda D. Salazar		PGVES
29	Josie R. Rosal		PLES
30	Jeresse Joi A. Esteves		PLES
31	Gilda C. Cruz		LGES
32	Juvelyn R. Taparo		MTES
33	Joyce P. Barte		MTES
34	Rosellie V. Crisologo		Tambac ES
35	Melba M. Paras		Tambac ES
36	Jacqueline P. Gan		Tebeng ES
37	Lory G. Zabala		Caranglaan ES
38	Ivy D. Casaclang		Caranglaan ES
39	Regine G. Reyes		Caranglaan ES
40	Alyssa N. Valdez		BLISS ES
41	Mariel M. Dula		BBES
42	Judith M. Aquino		BBES

43	Judy Ann D. David	BBES
44	Jeanette P. Caybyab	BBES
45	Liza Q. Idio	BBES
46	Marilou O. Aquino	LFMES
47	Princess Mae D. Andrion	LFMES
48	Minda M. Calimlim	FNCIS
49	Catherine Q. Caballero	FNCIS
50	Raschelle C. Esperanza	FNCIS
51	Jocelyn V. Santos	FNCIS
52	Marites D. Tandí	FNCIS
53	Catherine R. Solomon	Sabangan ES
54	Myla V. Soy	Sabangan ES
55	Virginia P. Albino	Sabangan ES
56	Rizalyn C. Alfero	Sabangan ES
57	Michelle D. Tinte	Sabangan ES
58	Roselly N. Orito	GGDPES
59	Eloisa B. Tuguinay	GGDPES
60	Sharon Lu A. Viray	GGDPES
61	Minafe G. Gabiola	NCES
62	Farrah B. Landingin	NCES
63	Kimberly P. Refuerzo	NCES
64	Catherine N. Ignacio	NCES
65	Maricar Joy A. Quirimit	NCES
66	Nova D. De Guzman	NCES
67	Marivel C. Pineda	Mamalingling ES
68	Venus S. Cereno	BES
69	Alma Audia C. Vinluan	BES
70	Lilia C. Aquino	BES
71	Maricar S. Caguioa	BES
72	Thelma A. Biason	Salisay ES
73	Mary Jean M. Mendoza	VQZES
74	Janice E. Tirao	VQZES
75	Aileen M. Dela Cruz	Lombay ES
76	Marlina R. Paragas	Suit ES
77	Jeanith B. Cerezo	Pugaro IS
78	Mariole M. Valdez	Pugaro IS
79	Janine Bernadette S. Macaso	Pugaro IS
80	Juvy P. De Guzman	Pantal ES
81	Rowela B. Aragona	Pantal ES
82	Jovelyn M. Ginete	Pantal ES
83	Perla T. Ferrer	Salapingao ES
84	Ginalyn F. Valencia	Salapingao ES
85	Ma. Catherine A. Mamorno	JPGES
86	Cherry V. Dela Cruz	TARES
87	Angela Rose G. Ravanzo	TARES
88	Elisa R. Mendoza	Carael ES

89	Rochelle C. Rioferio		Carael ES
90	Mary Grace C. Ferrer		Carael ES
91	Zyrelle P. Mariado		NCES
92	Ginalyn Rodas		NCES
93	Maribel Vergara		WCES SNED Center
94	Jennifer Austria		WCES SNED Center
95	Clariza Rosario Cuntapay		WCES SNED Center
96	Maria Kristene Gonzales		WCES SNED Center
97	Maria Erika Badicao		WCES SNED Center
98	Angelyn Torda		WCES SNED Center
99	Arianne Zulueta		WCES SNED Center
100	Vanessa Petrola		WCES SNED Center
99	Jennifer B. Paras		WCES I/PMT
100	Leah Surot		WCES I/PMT
101	Kenneth Mangaring		Pugaro IS/PMT
102	Ruela Barcelona		Pugaro IS/PMT

TECHNICAL WORKING GROUP

Maria Socorro G. Dimalanta-	Education Program Supervisor (Proponent)
Renata G. Rovillos	- Education Program supervisor (Co-Proponent)
Leah M. Surot	- MT 1, WCES 11 SPED Center
Jennifer B. Paras	- MT 1, WCES 1 SPED Center
Einee B. Camota	- Master Teacher 11, DCNHS
Kenneth Z. Mangaring	- Master Teacher 1, Pugaro IS
Ruela L. Barcelona	- Master Teacher 1, Pugaro IS
Diana Irish Solis	- SEPS, HRDD
Isagani D. Rosario	- SEPS, M&E
Marina S. Festejo	- Division Nurse/Welfare Officer

LECTURERS

Dr. Minerva A. Munoz	- EPS- SDO, San Carlos City
Mrs. Almira S. Mendoza	- SDO, San Carlos City
Mrs. Venus R. Castro	- SDO, San Carlos City
Mrs. Carol Wales Q. Cayabyab	- SDO, San Carlos City
Mrs. Arlene R. Fermin	- SDO, San Carlos City
Mrs. Dianne G. Samson	- SDO, San Carlos City
Mrs. Juvy M. Bulatao	- SDO, San Carlos City

CONSULTANTS

Dr. Rowena C. Banzon, CESO V	- Schools Division Superintendent
Anna Liza M. Chan, CESE	- Assistant Schools Division Superintendent
Maria Linda R. Ventenilla	- Chief, CID

ANNEX B

Training Matrix

Division Orientation of Grade I Teachers on the Administration of Multi-Factored Assessment Tool (MFAT) and Early Intervention Strategies

Inclusive Date	Time Mgt.	Topic	Speaker/Facilitator
Sept. 6, 2025	7:30 – 8:00	Registration	Management Team
	8:00 – 9:00	Opening Program	Management Team
	9:00 – 10:15	Orientation on DO 29 s. 2018- "Policy Guidelines on the Implementation of MFAT"	Maria Linda R. Ventenilla
	10:15 – 10:30	Health Break	
	10:30– 12:00	Discussion about the activity "Let's Talk"	Mrs. Almira S. Mendoza
	12:00 – 1:00	Lunch Break	
	1:00 – 1:15	Management of Learning (MOL)	Management Team
	1:15 – 3:00	Discussion about the activity "Treasure Box"	Mrs. Venus R. Castro
	3:00 – 3:15	Health Break	
	3:15 – 5:00	Discussion about the activity "My Daily Routine"	Mrs. Carol Wales Q. Cayabyab
Sept. 7, 2025	7:30- 8:00	Management of Learning	Management Team
	8:00- 9:30	Discussion about the activity "Whether Weather"	Mrs. Arlene R. Fermin
	9:30 – 10:00	Discussion about the activity Work of Hands	Mrs. Diane G. Samson
	10:00 – 10:30	Health Break	
	10:30 – 12:00	Discussion about the activity "Let's Get Physical"	Mrs. Juvy M. Bulatao
	12:00 -1: 00	Lunch Break	
	1:00 – 1:15	Management of Learning (MOL)	Management Team
	1:15 – 3:00	Return Demonstration *Let's Talk *Treasure Box * Daily Routine	
	3:00 – 3:15	Health Break	
	3:15 – 5:00	Return Demonstration *Whether Weather * Work of Hands	

Sept. 8, 2025	7:30- 8:00	Management of Learning	Management Team
	8:00- 9:15	-Early Intervention Strategies in Developing Cognitive and Communication Domain	Dr. Minerva A. Munoz
	9:15 - 9:30	Health Break	
	9:30 - 12:00	-Early Intervention Strategies -Socio-Emotional Domain -Early Intervention Strategies -Psychomotor and Daily Living Domain	Dr. Minerva A. Munoz
	12:00 - 1:00	Lunch Break	
	1:00 - 1:15	Management of Learning (MOL)	Management Team
	1:15 - 3:15	Simulation	
	3:15 - 3:30	Health Break	
	3:30 - 4:30	Closing Program	
	4:30- 5:00		