Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

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Office of the Schools Division Superintendent

Division Memorandum
No. 950 s, 2025

September 4, 2025

MASTERCLASS ON COPYRIGHT MANAGEMENT

To: Asst. Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
School Heads of Public Elementary & Secondary Schools
All Others Concerned

1. This is in reference to Regional Memorandum No. 1169, s. 2025, entitled "*Masterclass on Copyright Management*," the Department of Education through the Curriculum and Learning Management Division-Learning Resource Management Section will conduct the Masterclass on Copyright Management at the National Eductators Academy of the Philippines Region I (NEAP-R1), San Vicente, City of San Fernando, La Union on September 8-12, 2025.

2. The activity intends to provide the participants with in-depth knowledge, practical skills and unique insights on copyright management.

3. Relative to this, the following are the participants, and they are requested to bring laptop, extension cord, and pocket wifi. They are also requested to pre-register through this link: https://tinyurl.com/Pre-RegMasterClass on or before September 5, 2025.

Name of Participant	School
1. Jacqueline Ibasan	Pugaro Integrated School
2. Roan Jett Fernandez	East Central Integrated School
3. Balbino Nicolas	East Central Integrated School
4. Marvin De Vera	Caracl National High School
5. Madonna Estrada	Judge Jose De Venecia Sr. Technical Vocational Secondary School
6. Dennis Solis	Dagupan City National High School
7. Marnick Nicolas	East Central Integrated School
8. Diana Ceralde	Caracl National High School
9. Denel Camara	Salapingao National High School
10. Noralyn Navalta	West Central Elem. School I

Address: DepEd SDO, Burgos St., Dagupan City
Telephone No.: (075) 653-4101
Website: depeddagupan.com
Email Address: dagupan.city@deped.gov.ph

4. Meals, venue, accommodation, supplies and travel expenses of the participants shall be charged to FY 2025 GAA. Travel expenses of the participants will be downloaded thru the issuance of Sub-Allotment Release Order (SARO). If the downloaded fund is not enough, the additional fund shall be charged to available local funds subject to the existing government accounting rules and regulations.

5. First meal to be served is afternoon snacks on September 8, 2025 and the last meal will be lunch on September 12, 2025. Opening Program will start at 3:00 p.m. to be followed immediately by a plenary session.

6. For queries or clarification, please get in touch with the Curriculum Implementation Division (CID) c/o Renata G. Rovillos, Education Program Supervisor at 09989922551 or email at renata.rovillos@deped.gov.ph.

7. For information, compliance, and immediate dissemination.

for
ROWENA C. BANZON, EdD, CESO V
Schools Division Superintendent

Republic of the Philippines
Department of Education
REGION I

DEPARTMENT OF EDUCATION
RECORDS SECTION REGIONAL OFFICE NO. I
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023170
BY:
DATE: SEP 03 2025

REGIONAL MEMORANDUM
No. 1169, s. 2025

MASTERCLASS ON COPYRIGHT MANAGEMENT

To: Schools Division Superintendents

1. The Department of Education through the Curriculum and Learning Management Division-Learning Resource Management Section will conduct the Masterclass on Copyright Management at the National Educators Academy of the Philippines Region I (NEAP-RI), San Vicente, City of San Fernando, La Union on September 8-12, 2025.

2. The activity intends to provide the participants with in-depth knowledge, practical skills and unique insights on copyright management.

3. To realize the objective of the activity, Schools Division Offices are requested to support this initiative by allowing the untrained or newly-hired Learning Resource Management Personnel to attend the activity, along with practicing Regional or Division learning resource evaluators following the slot indicated in Annex A.

4. All participants are requested to bring laptop, extension cord, and pocket wifi. They are also requested to pre-register through this link: https://tinyurl.com/Pre-RegMasterClass on or before September 5, 2025.

5. Meals, venue, accommodation, supplies and travel expenses of the participants shall be charged to FY 2025 GAA. Travel expenses of the participants will be downloaded to the Schools Division Offices thru the issuance of Sub-Allotment Release Order (SARO). If the downloaded fund is not enough, the additional fund shall be charged to available local funds subject to the existing government accounting rules and regulations.

6. First meal to be served is afternoon snacks on September 8, 2025 and the last meal will be lunch on September 12, 2025. Opening Program will start at 3:00 p.m. to be followed immediately by a plenary session.

7. For further queries or clarifications, please call the CLMD-LRMS through 072-682-2324 loc. 121 or email at lrmds.region1@deped.gov.ph.

8. For information, guidance and immediate dissemination.

TOLENTINO G. AQUINO
Director IV

Encl.: None
Reference: None
To be indicated in the Perpetual Index
Under the subject:

LEARNING RESOURCES

LRMDS250453

CLMD-LRMS/gaa/RM_Masterclass on Copyright Management
September 2, 2025

Annex A: Slot per Schools Division Office

SDO	No. of Participants
Alaminos City	5
Batac City	5
Candon City	5
Dagupan City	10
Ilocos Norte	10
Ilocos Sur	10
Laoag City	5
La Union	10
Pangasinan I	22
Pangasinan II	22
San Carlos City	10
San Fernando City	5
Urdaneta City	10
Vigan City	5
Total	134

Program Management Team/Technical Working Group

Arlene A. Niro	Chief ES/Program Owner
Gina A. Amoyen	EPS-LRMS/Focal Person
Nida N. Carbajal	Librarian II/Co-Focal Person
Niña Marie Ballada	Administrative Assistant II
Reggie Sonza	Job Order, LRMS