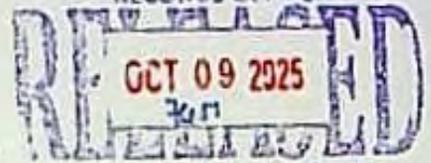




Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

DepEd SDO Dagupan City
RECORDS OFFICE



Office of the Schools Division
Superintendent

October 2, 2025

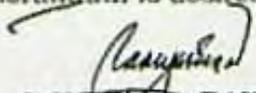
DIVISION MEMORANDUM

No. 523, s. 2025

**CAPACITY BUILDING FOR CAREER GUIDANCE ADVOCATES ON THE
IMPLEMENTATION OF CAREER GUIDANCE PROGRAM**

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Schools District Supervisors
School Heads
Program Management Team
All others concerned

1. In reference to Division Memorandum no. 468, s. 2025 titled "Postponement of Capacity Building for Career Advocates on the Implementation of Career Guidance Program", the Capacity Building for Career Advocates on the Implementation of Career Guidance Program, originally set on September 15 to 19, 2025, will be moved on **October 13-17, 2025, 8:00 A.M. to 5:00 P.M.** at the Schools Division Office Dagupan City.
2. First meal to be served is lunch on October 13, 2025 and last meal is lunch on October 17, 2025.
3. Enclosed are as follows:
 - 3.1 Training Matrix
 - 3.2 List of Participants
 - 3.3 List of Program Management Team
4. For technical assistance, please coordinate with Kristel Gay Raymundo, PDO in-charge of Career Guidance Program.
5. Immediate dissemination of this Memorandum is desired.


ROWENA B. BANZON EdD, CESO V
Schools Division Superintendent



Address: Burgos St., Poblacion Oeste, Dagupan City
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INDICATIVE PROGRAM OF ACTIVITIES

CAPACITY BUILDING FOR CAREER GUIDANCE ADVOCATES ON THE IMPLEMENTATION OF CAREER GUIDANCE PROGRAMS

October 13-17, 2025

Division Training Center, SDO Dagupan City

DAY 1 (Monday)			
Inclusive Time	Mins	Program	In-charge
ARRIVAL OF PARTICIPANTS			
8:00 am – 12:00 pm		Arrival and Registration	Facilitator/s
12:00 pm – 1:00 pm	60 min	Lunch Break	Service Provider
1:00 pm – 2:00 pm	60 min	Opening Program <ul style="list-style-type: none"> • National Anthem • Ecumenical Prayer • DepEd QPS • Welcome Remarks Message <ul style="list-style-type: none"> • Introduction of Participants and PMT • Photo Documentation • Pre-Test 	AVP DR. ROWENA C. BANZON, CESO V School's Division Superintendent Facilitator/s
2:00 pm – 3:00 pm	60 min	Plenary 1. YFD CGP Introduction	ALLELI JILL T. BARBERAN Guidance Coordinator III
3:00 pm – 3:15 pm	15 min	Health Break	Service Provider
3:15 pm – 4:30 pm	75 min	Plenary 2. Overview of the Career Guidance Program	ALLELI JILL T. BARBERAN Guidance Coordinator III
4:30 pm – 5:00 pm	30 min	Pre-test/ End of the day evaluation / Writing Activity / Reflection / Other Reminders	Facilitator/s

DAY 2 (Tuesday)			
Inclusive Time	Mins	Program	In-charge
8:00 am – 8:20 am	30 min	Management of Learning	Facilitator/s
8:30 am – 10:00 am	90 min	S1 Guidance: Principles, Goals, and other Related Concepts	ALLELI JILL T. BARBERAN Guidance Coordinator III
10:00 am – 10:15 am	15 min	Health Break	Service Provider
10:15 am – 12:00 pm	105 min	S2 Guidance Services and Clients	CRISSA P. ZAMORANOS Guidance Coordinator II
12:00 pm – 1:00 pm	60 min	Lunch Break	
1:00 pm – 2:15 pm	75 min	S3 The History of Career Guidance	ANNABELLA G. DINGWASEN Guidance Counselor III
2:15 pm – 3:00 pm	45 min	S4 Legal Bases of Career Guidance in the Philippines	ANNABELLA G. DINGWASEN Guidance Counselor III
3:00 pm – 3:15 pm	15 min	Health Break	Service Provider
3:15 pm – 4:00 pm	45 min	S4 Legal Bases of Career Guidance in the Philippines (Continuation)	ANNABELLA G. DINGWASEN Guidance Counselor III
4:00 pm – 5:45 pm	105 min	S5. The Career Advocate	ALLELI JILL T. BARBERAN Guidance Coordinator III
5:45 pm – 6:00 pm	15 min	End of the day evaluation / Writing Activity / Reflection / other reminders	Facilitator/s

DAY 3 (Wednesday)			
Inclusive Time	Mins	Program	In-charge
8:00 am – 8:30 am	30 min	Management of Learning	Facilitator/s
8:30 am – 9:45 am	75 min	56. Career Education in the Context of Guidance	SHERIDAN S. MANAMTAM Guidance Coordinator III
9:45 am – 10:00 am	15 min	Health Break	Service Provider
10:00 am – 11:00 am	60 min	57. Theories for Career Choice and Development	SHERIDAN S. MANAMTAM Guidance Coordinator III
11:00 am – 12:00 pm	60 min	58. Linkage Development	HAYDE M. MONTERO Guidance Coordinator III
12:00 pm – 1:00 pm	60 min	Lunch Break	Service Provider
1:00 pm – 1:30 pm	30 min	58. Linkage Development	HAYDE M. MONTERO Guidance Coordinator III
1:30 pm – 2:50pm	60 min	59. Developing the Career- Conscious K-12 Graduate through Instruction as the Delivery System	HAYDE M. MONTERO Guidance Coordinator III
2:50 pm – 3:05 pm	15 min	Health Break	Service Provider
3:15 pm - 4:10 pm	55 min	59. Developing the Career- Conscious K-12 Graduate through Instruction as the Delivery System	HAYDE M. MONTERO Guidance Coordinator III
4:10 pm – 5:05 pm	45 min	End of the day evaluation / Writing Activity / Reflect on / other reminders	Facilitator/s

DAY 4 (Thursday)			
Inclusive Time	Mins	Program	In-charge
8:00 am – 8:30 am	30 min	Management of Learning	Facilitator/s
8:30 am – 10:00 am	90 min	S10. Guidance Services as Delivery System	MARIA LUISA V. RAGOS Guidance Counselor III
10:00 am – 10:15 am	15 min	Health Break	Service Provider
10:15 am – 12:00 pm	105 min	S10. Guidance Services as Delivery System (continuation)	MARIA LUISA V. RAGOS Guidance Counselor III
12:00 pm – 1:00 pm	60 min	Lunch Break	
1:00 pm – 3:00 pm	120 min	S11. Co-curricular Activities as Delivery Systems	ALLELI JILL T. BARBERAN Guidance Coordinator III
3:00 pm – 3:15 pm	15 min	Health Break	
3:15 pm – 4:30 pm	75 min	S12. DO No. 30 s. 2017 (Guidelines for Work Immersion) and DO No. 39 s. 2018 (Clarification and Additional Information to DO No. 30 s. 2017)	DANA EULYMPIA E. BATAYOLA Guidance Counselor I
4:30 pm – 5:00 pm	30 min	End of the day evaluation/cleaning house / other reminders	Facilitator/s

Day 5 (Friday)			
Inclusive Time	Mins	Program	In-charge
8:00 am – 8:30 am	30 min	Management of Learning	Facilitator/s
8:30 am – 10:00 am	90 min	WAP Orientation	ALLELI JILL T. BARBERAN Guidance Coordinator III
10:00 am – 10:15 am	15 min	Health Break	Service Provider
10:15 am – 12:00 pm	45 min	WAP Presentation/Individual WAP Output	Resource Speakers
	30 min	Post Test	Facilitator/s
	30 min	End of the day evaluation/cleaning house /Other reminders	
		Closing Program	Program Management Team
12:00 pm – 1:00 pm	60 min	Lunch Break	Service Provider
HOME SWEET HOME			

Room 101, Rizal Building, DepEd Complex, Meralco Avenue, Pasig City 1600



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Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

Office of the Schools Division
Superintendent
Enclosure 2: List of Participants

School	Name
Dagupan City National High School	Marvie C. Flores
	Princess Grave M. Kim
	John Kristoffer S. Robleza
	Rizza Manel O. Coson
	Marko P. Fariñas
	Eric T. Jimenez
	Mark Anthony R. David
	Jayson Cancino
	Mark Roel C. Ferrer
	Jennifer T. Dolmacio
East Central Integrated School	Eileen Ray J. Reamon
	Christian A. Barrozo
	Luzviminda C. Mabanglo
	Elisa A. Paras
	Roldan Mike C. Barrozo
	Sandra B. Cabe
	Benjie B. Macaraeg
	Kenneth Carl A. Llamas
	Ofelia M. Calderon
	Alta Grace P. Austria
Federico N. Coralde Integrated School	Jesusa Q. Moreno
	Jennalyn F. Cuison
	Jojo A. Pescador
	Abigail U. Landingin
	Sally D. Legaspi
	Mark Anthony S. Tiangson
	Carmelita A. Villarias
	Sandra J. Dizon
	Mary Celeste D. Barillo
	Gabriel D. Salayog
Carael National High School	Milane N. Juguilon
	Mary Rose P. Llamas
Bonuan Buquig National High School	Carla D. Salazar
	Ma. Cecilia N. Biay
	Ronalyn R. Sentinellar
	Domingo T. Barongan Jr.
	Catherine M. Paras
Jerome Dizon	



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Salapingao National High School	Analiza N. Victorio
	Marnie P. Fernandez
	Leah Janice G. Besacruz
	Leonardo D. Solis
Judge Jose De Venecia Sr Technical – Vocational Secondary School	Nojiver T. Zarate
	Joshua Tovi Mejia
	Dondon U. Silang
	Mary Fatima L. Ungay
	Dessan Alfred Marcos
	Jonalie C. Palma
	Raquel C. Cruzada
	Anabelle Lamsen
Pugaro Integrated School	Michelle Ann S. Estabillo
	Alexis B. Pidlaon
	Ruben T. De Vera



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**Office of the Schools Division
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Capacity Building for Career Guidance Advocates on the Implementation
of Career Guidance Program
October 13-17, 2025
Conference Hall, SDO Dagupan City

LIST OF RESOURCE PERSONS, LECTURERS, TWG

No.	Name	PRC License No.	Role
1	Rowena C. Banzon	-	Program Lead
2	Anna Liza M. Chan	0892830	Assistant Program Lead
3	Edilberto R. Abalos	0217100	Program Manager
4	Liezl S. Cancino	0310082	Facilitator
5	Ronie G. Bonao	0424713	Training Support/Secretariat
6	Jane T. Cajayon		Training Support/Secretariat
7	Alleli Jill T. Barberan	0002190	Resource Speaker (Training Lead)
8	Dana Eulympia E. Batayola	0004357	Resource Speaker (Training Lead)
9	Annabella G. Dingwasen	0000960	Resource Speaker (Training Lead)
10	Sheridan S. Manamtan	0001992	Resource Speaker (Training Lead)
11	Haydee M. Montero	0003802	Resource Speaker (Training Lead)
12	Maria Luisa V. Ragos	0004032	Resource Speaker (Training Lead)
13	Crissa P. Zamoranos	0002118	Resource Speaker (Training Lead)
14	Bethany Bautista	-	Documenter

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15	Liberty G. Roxas		EPS in Values Education
16	Vladimir C. Parayno	0848552	Training Support/Facilitator
17	Isagani D. Rosario	0664124	M&E Focal
18	Chelsea M. Paras	-	Focal Person (Outgoing)
19	Kristel Gay Raymundo		Focal Person (Incoming) <i>mg</i>
20	Reynante Infante		IT Support
21	Irish Solis	0812950	Alternate Program Manager
22	Gilliane Jessa S. Casaclang	-	Secretariat
23		-	Admin Aide Support
24		-	Admin Aide Support
25		-	Admin Aide Support
	XXX		

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